

**December 21, 2023**  
**Shawnee Mass Transit District**  
**Minutes**  
**Board Room**  
**100 Smart Drive**  
**Vienna, IL 62995**

**Members Present:**

Nancy Doss  
Rick Nannie  
Elmer Pullen  
Jim Clark       Via Telephone  
Sidney Miller   Via Telephone

**Executive Director:**

Mike Pietrowski

**CFO:**

Jean Hurford   Via Telephone

**Human Resource:**

Aaron Hodge

**Operations Director:**

Ron Gorst   ABSENT

The meeting was called to order by Nancy Doss at 9:00 a.m.

**Item: Minutes from November 30, 2023**

Elmer Pullen motioned to approve minutes. Jim Clark seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Register for November 2023**

Elmer Pullen motioned to approve the Check Register and Financial Update. Sidney Miller seconded the motion. All in favor. Motion passed.

**Item: Action to approve the 2024 Board of Directors meeting place and times. Vienna: 1/18/2024, 2/15/2024, 4/18/2024, 5/16/2024, 7/18/2024, 8/15/2024, 10/17/2024, 11/21/2024. Anna: 3/21/2024, 6/20/2024, 9/19/2024, 12/19/2024.**

Jim Clark motioned to approve the 2024 Board of Directors meeting place and times. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Action to approve the 2024 Holiday Schedule.**

Sidney Miller motioned to approve the 2024 Holiday Schedule. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Human Resource Update**

Aaron Hodge provided the Human Resource update which included the end of the year holiday party went very well with our employees Still in the process of training 3 new hires to obtain a CDL

and will be completed in the next few weeks.

**Item: Operations Director Update**

Mike Pietrowski provided the Operations Director update and mentioned that we currently have 1 bus down for service and 1 out due to hitting a deer.

**Item: Administrative Update**

Mike Pietrowski provided the Administrative Update which included that the Anna depot is now open, and we have moved in with a few things left to do. Credit to all employees that helped make it possible to move into the Anna depot. Karnak still has some issues to fix before we move into that depot.

**Item: Adjournment**

At 9:19 AM Rick Nannie motioned to adjourn. Elmer Pullen seconded the motion. All in Favor. Motion passed.

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Jim Clark, Secretary